



Duties and Responsibilities of the Commissions

1. Executive Directors

A. Composition

The National President shall, subject to the confirmation of the National Board of Directors, appoint the Executive Directors to head the following standing Commissions:

1. Commission on Internal Affairs
2. Commission on Professional Practice
3. Commission on Governmental & External Affairs
4. Commission on Education
5. Commission on Professional Development
6. Sentro ng Arkitekturang Filipino
7. Commission on Conventions, Exhibits and Area Assemblies

The first six (6) Commissions shall be under the direct supervision of the National Executive Vice President while the Commission on Conventions, Exhibits and Area Assemblies shall be under the Office of the National President.

B. Qualifications

A UAP member in good standing appointed as Executive Director must be:

1. A fellow or an active UAP member who has shown excellence, proficiency and expertise in the field where he is to be appointed and not holding any elective position in the District or Chapter level; and
2. Recommended by the National Executive Vice President and appointed by the National President, subject to confirmation of the National Board of Directors.

C. Duties

The duties and responsibilities of Executive Directors are as follows:

1. Take responsibility, for study, research and formulation of policies and programs relevant to the subject within the jurisdiction of the Commission;
2. Submit studies and research for consideration by the National Board of Directors, and ensure the effective and efficient implementation upon approval;
3. Supervise and coordinate all functions and activities of respective standing committees;
4. Act on matters referred and/or recommended by the Committee Chairs for proper action;
5. Take responsibility of the accounting of project funds allotted to the respective committees; and
6. Attend meetings of the National Board of Directors as required.

D. Standing Committees under the Direct Supervision of the Commissions

1. The seven (7) commissions shall be composed of their respective standing committees which shall serve as their implementing arm.